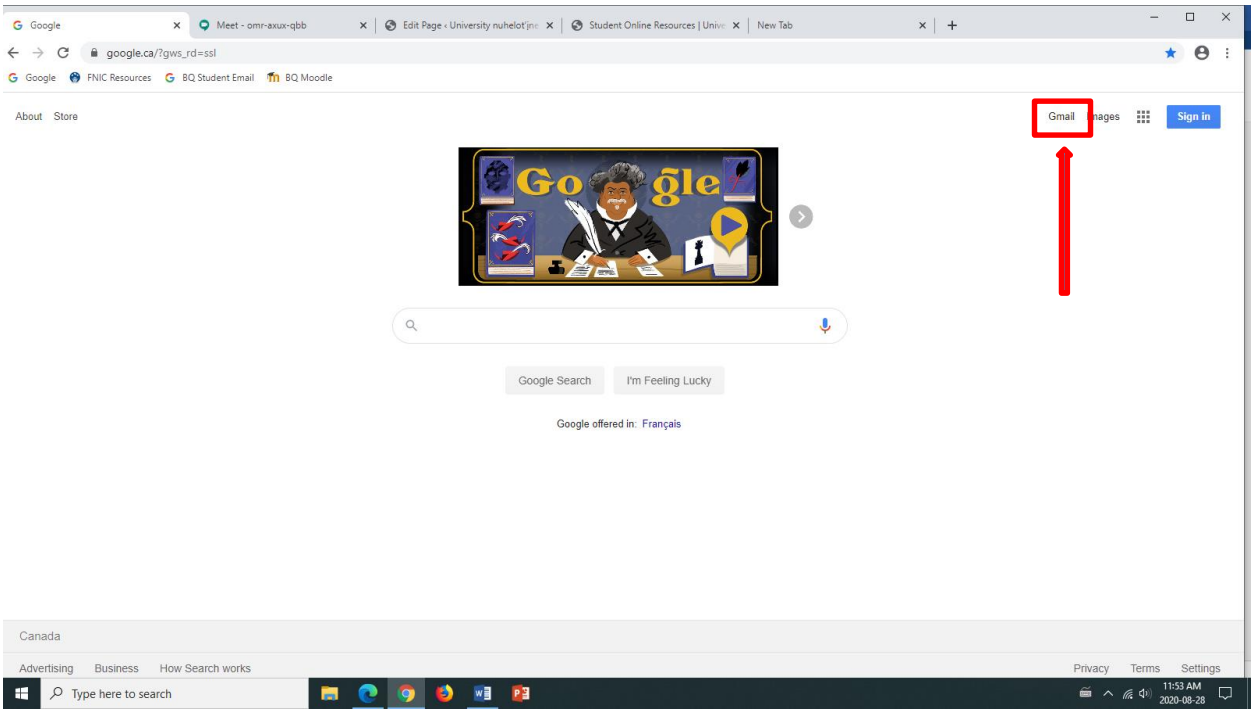
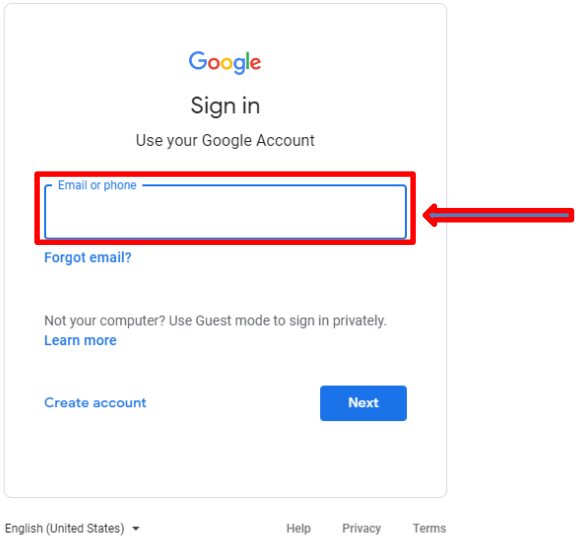
Accessing your Google Classroom

Go to Google Chrome (Google Chrome is the recommended browser) and go to Google to access your Blue Quills email account. Click on the Gmail link. See below:



This will take you to the login screen as shown below:

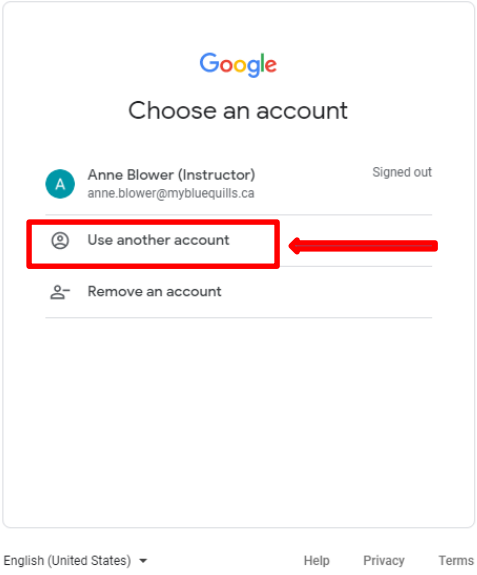


Enter your email address where it says “Email or phone”

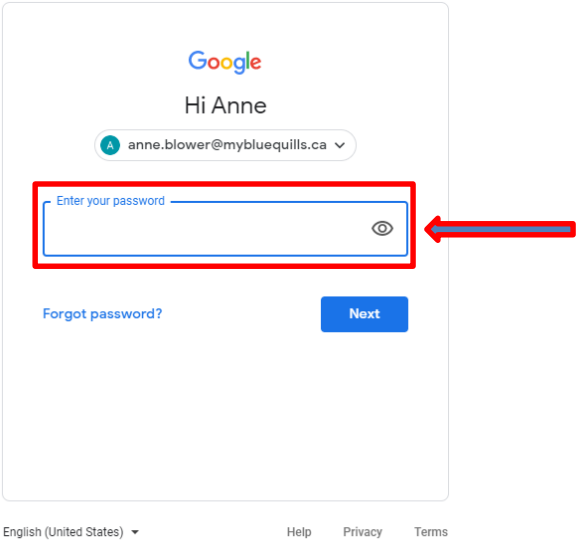
Your email is address is: firstname.lastname@mybluequills.ca

Click on Next

***NOTE:** If someone else has already used gmail on the same computer, click **"use another account"**



After you enter your email address and click on next you will see the following screen:

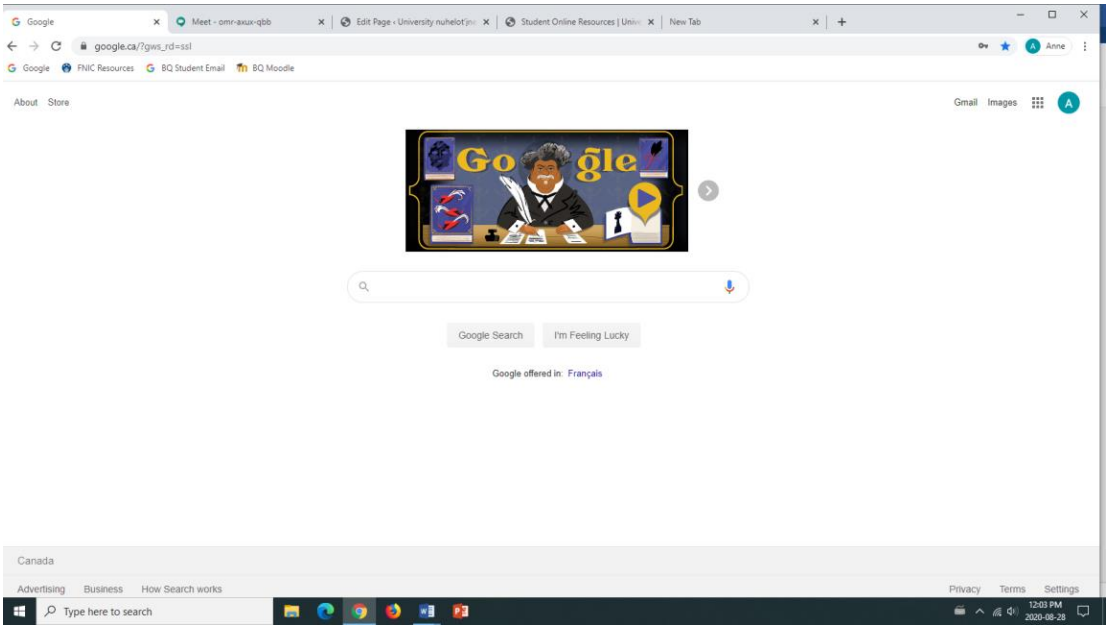


Click where it says Password

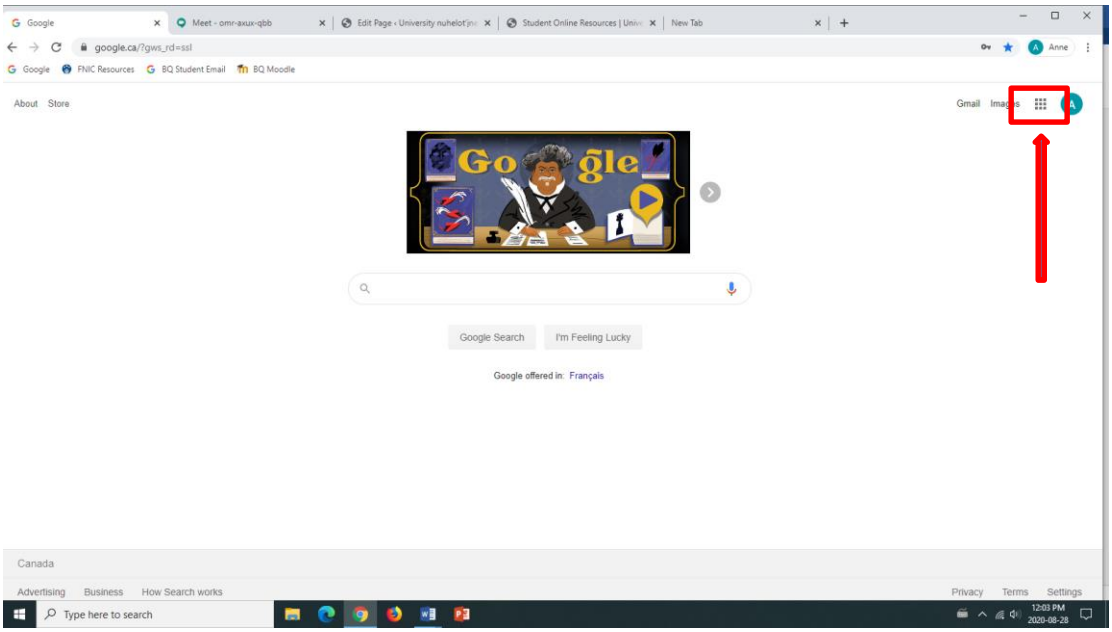
Your password is Earth01$

Enter Earth01$ and click on Sign in

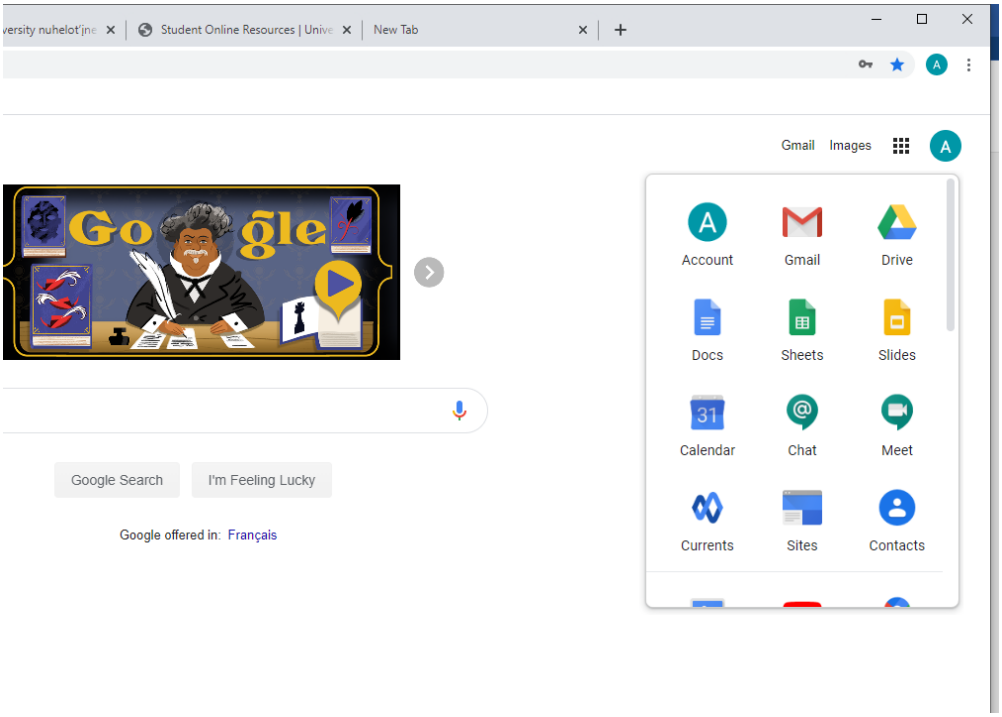
You will see the following screen:



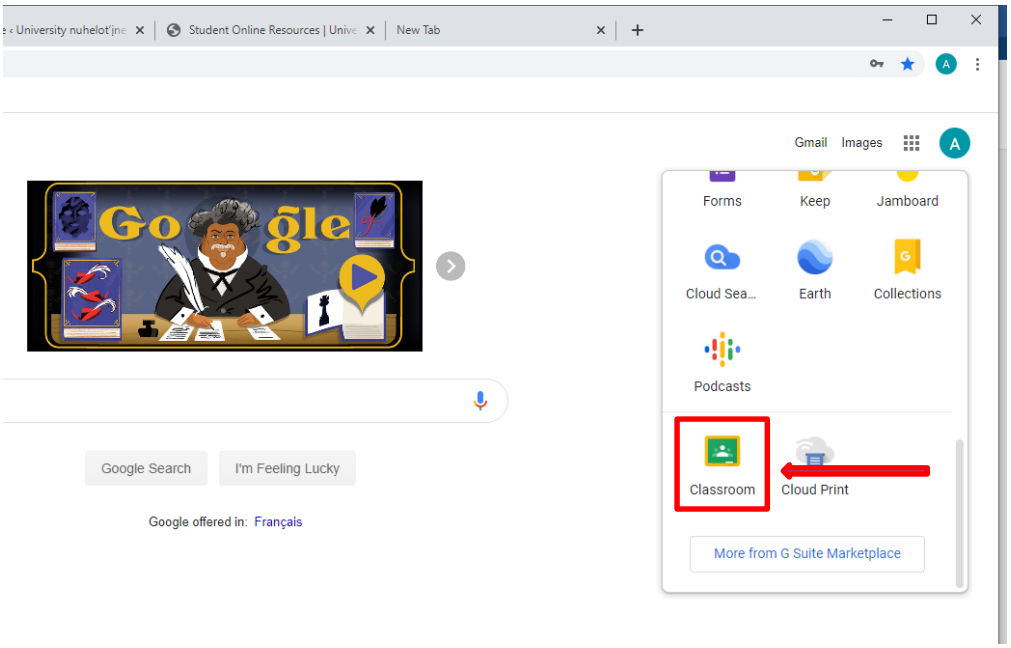
You will need to click on the Google apps button in the upper right corner. See below:



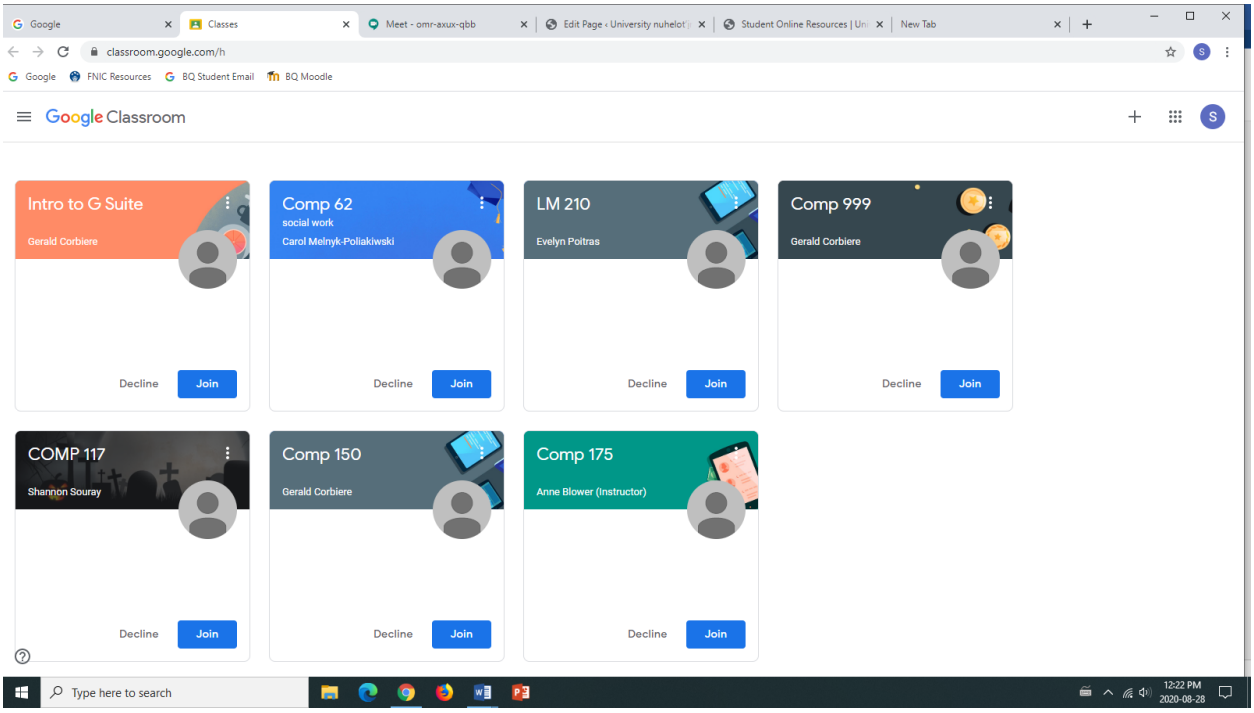
You will see the following window of Google apps:



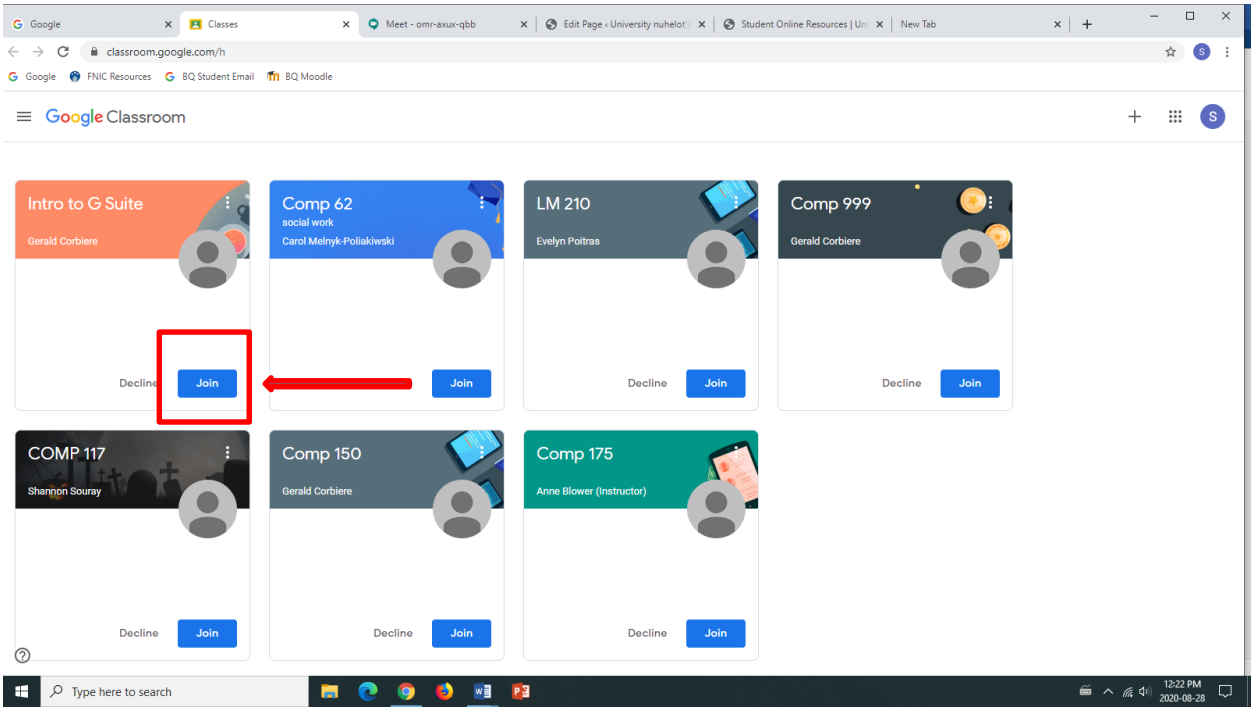
Scroll down and find Classroom:



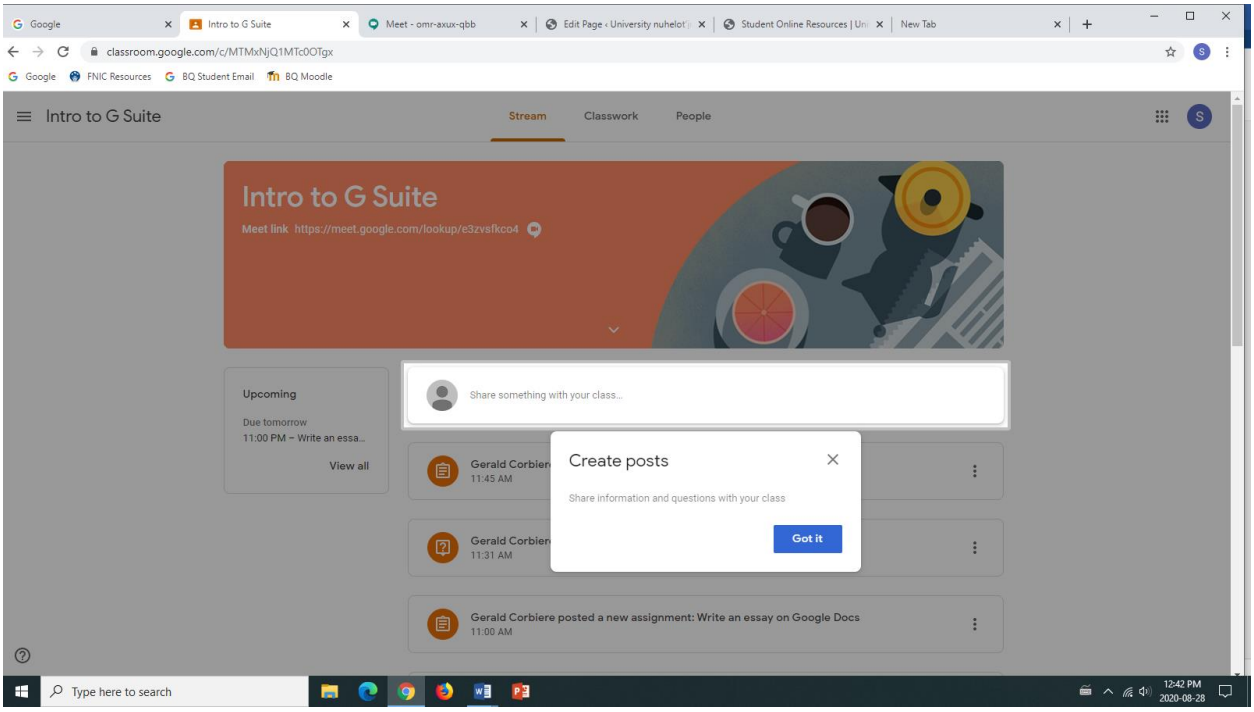
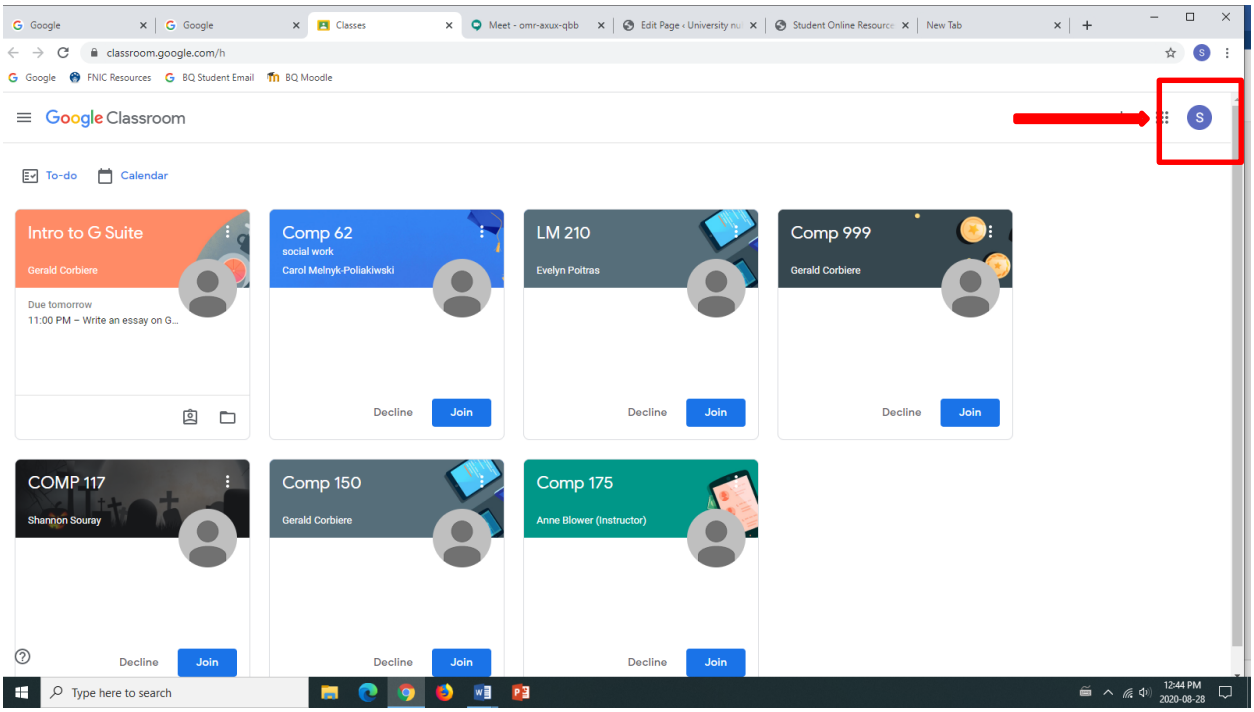
When you click on Classroom you will see a screen similar to the following:



If this is the first time you are accessing Google Classroom you will need to click on Join to enter your Class.



You are now in your Google Classroom.



Please remember to Sign out of your Google Account if you are using a computer that you are sharing with others. To Sign out click on the circle with your initial in the upper right corner of the screen and click on Sign out in the drop down list. See below: