

## Diploma of Social Work Program

### APPLICATION

*Tansi,*

Thank you for your interest in the Diploma of Social Work Program at University nuhelot'jne thaiyots'j nistameyimâkanak Blue Quills. This two year educational journey is designed to prepare students for generalist social work practice, committed to addressing issues of social justice and oppression, and founded on Indigenous knowledge and practice along with examination of western concepts and approaches.

This program is built upon the themes: study of self, self as helper, self as change agent, and self as leader. The structure of the program is iterative rather than linear – it progresses in a spiral that adds a little with each thematic repetition rather than building lockstep. The outcomes of this process are social workers intimately connected with the issues of community, vested with vision, grounded in knowledge of selves, and equipped with the resources for social action and advocacy.

#### **THE APPLICATION PROCESS**

The application process is detailed and will require the commitment of a significant amount of your personal time and effort. The completion of each of the components of this admission package is integral to ensuring that your application will be processed in an effective manner.

Applicants are encouraged to submit the following documents **by the funding deadlines set by their sponsor**, although later submission can still be considered for admission.

- ✓ Official High School Transcripts;
- ✓ Official Post-secondary Transcripts, if applicable;
- ✓ Confirmation of English 30 or equivalent course and final mark of at least 65%
- ✓ Confirmation of English Assessment placement at university-entrance level;
- ✓ Verification of 100 hours of volunteer or work experience in human service setting within the previous two years;
- ✓ Current Resume;
- ✓ Personal Statement;
- ✓ Three letters of reference (one should be from the supervisor of your volunteer or work experience)

### PROGRAM APPLICATION CHECKLIST

I have:

- Ordered my official high school transcripts from Alberta Education \_\_\_\_\_  
 (Order forms may be obtained from the Registrar's office or on-line at:  
 Alberta Education Transcript Request. There is a \$10 fee to process transcripts. Applicants are  
 responsible for requesting transcripts and fee payment)
- Ordered my official post-secondary education transcripts from all \_\_\_\_\_  
 post-secondary institutions that I have attended
- Completed Accuplacer Testing \_\_\_\_\_  
 (Appointment for Testing- contact the Librarian)
- Attached verification of 100 hours of volunteerism or work \_\_\_\_\_  
 experience within a human service setting.
- Attached a copy of my current resume. \_\_\_\_\_
- Attached a completed copy of my personal profile. \_\_\_\_\_
- Attached a current Criminal Record Check/ Child Intervention \_\_\_\_\_  
 (*voluntary*)
- Three letters of reference, \_\_\_\_\_  
 and \_\_\_\_\_
- Personal interview completed with social work faculty. \_\_\_\_\_  
 (date and name of faculty \_\_\_\_\_)

\*possession of a criminal record does not restrict applicants from admission to the program. The record will be assessed with respect to the nature of the offense(s), to explore life changes since these events were documented, and to encourage an applicant's commitment to seek pardon on criminal records. A criminal record **may** limit practicum placement and employment opportunities in the field of social work.

If you have any questions about the application procedure, please contact:

The Registrar (780) 645-4455 or 1-888-645-4455 or mail to:

Registrar's Office

University n Blue Quills

Box 279, St. Paul, AB. T0A 3A0

## APPLICATION PACKAGE

### Personal Profile

Please answer each of the following questions in paragraph format:  
(double spaced word-processed responses are preferred)

1. Please describe your reasons for pursuing a career in social work.
2. Please describe your reasons for wishing to complete your social work education within a program that possesses an indigenous cultural foundation.
3. Please identify and describe those skills and experiences that you believe indicate your personal suitability to the field of social work.
4. Leading a healthy lifestyle is an essential requirement for successfully participating in a social work education program that is founded upon Indigenous values, knowledge and philosophy. Please describe your plans for ensuring that the following elements of your life will be addressed in a healthy manner throughout the duration of your social work diploma studies.
  - Potential life challenges
  - Family and community commitments
  - Spiritual needs
  - Academic responsibilities
  - Financial considerations
5. In one to two paragraphs please describe your knowledge of Indigenous culture and those social issues that currently face Indigenous peoples in Canada.



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**Application Package – Confirmation of Reference Requests**

I have provided the following three individuals with a copy of the UnnBQ Reference Form and they have agreed to send the completed form to the attention of the Registrar at University of Blue Quills by mail or fax.

Reference #1: \_\_\_\_\_

Organization \_\_\_\_\_

Position \_\_\_\_\_

Telephone \_\_\_\_\_

Reference # 2: \_\_\_\_\_

Organization \_\_\_\_\_

Position \_\_\_\_\_

Telephone \_\_\_\_\_

Reference #3: \_\_\_\_\_

Organization \_\_\_\_\_

Position \_\_\_\_\_

Telephone \_\_\_\_\_

Mail: Registrar  
University of Blue Quills  
Box 279, St. Paul, AB T0A 3A0



Ph: 780.645.4455 Fax: 780.645-5215 www.bluequills.ca  
Treaty Six Territory Box 279 St Paul Alberta Canada T0A 3A0

phone: 645-4455 or 1-888-645-4455  
fax: 780-645-4730

## Diploma of Social Work Program

### Application Package – Reference Form

Name of Applicant \_\_\_\_\_

Name of Reference \_\_\_\_\_

Organization \_\_\_\_\_

Position \_\_\_\_\_

Telephone \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

In what capacity have you known the applicant? \_\_\_\_\_

On a separate page, please respond to the following:

1. Please describe those skills that you believe the applicant possesses that will assist them in successfully completing a social work education program. (For example, you may describe the applicant's skill level in such areas as interpersonal communication, writing, and time management)
2. Please describe in what ways you believe that the applicant is suited to the profession of social work.
3. Please comment, as applicable, upon the applicant's past or potential contributions to social work practice with Indigenous peoples.

Date: \_\_\_\_\_

Signature of person completing this form: \_\_\_\_\_

*Please forward this reference to:*

Registrar's Office  
University n Blue Quills  
Box 279  
St. Paul, Alberta T0A 3A0  
  
Fax: 780-645-4730  
Telephone: 645-4455 or 1-888-645-4455

Fax: 780-645-5215  
Telephone: 645-4455 or 1-888-645-4455

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Telephone \_\_\_\_\_

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Date: \_\_\_\_\_

Signature of person completing this form: \_\_\_\_\_

**Please note: all reference forms should be submitted by April 30th**

*Please forward this reference to:*

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## APPLICATION FOR ADMISSION

**SPECIFY PROGRAM YOU ARE APPLYING FOR:** \_\_\_\_\_ **Full-time**  **Part-time**   
 Are you applying for: **Fall**  Year: \_\_\_\_\_ **Winter**  Year: \_\_\_\_\_ **Spring**  Year: \_\_\_\_\_ **New Applicant**  **Continuing**

**Name** \_\_\_\_\_ **Sex** \_\_\_\_\_ **Date of Birth (d/m/y)** \_\_\_\_/\_\_\_\_/\_\_\_\_  
                     **First**                    **Middle**                    **Last**  
**Address** \_\_\_\_\_ **City** \_\_\_\_\_ **Prov.** \_\_\_\_\_ **Postal Code** \_\_\_\_\_ - \_\_\_\_  
**Telephone** \_\_\_\_\_ **Cell** \_\_\_\_\_ **Fax** \_\_\_\_\_ **E-mail** \_\_\_\_\_  
**Marital Status:**  Married  Single  Divorced  Common-law  Other \_\_\_\_\_ **Maiden Name:** \_\_\_\_\_  
**Name of Spouse** \_\_\_\_\_ **Spouse Phone #** \_\_\_\_\_ **Spouse Work #** \_\_\_\_\_  
**Contact Person in Case of Emergency:** \_\_\_\_\_ **Contact Phone #:** \_\_\_\_\_  
**Status:**  Treaty  Non-Status  Metis  Other **Band Name** \_\_\_\_\_ **Treaty #** \_\_\_\_\_

| Name and Location of School   | Course or Highest Grade Completed | Date Started/Ended |
|---|-----------------------------------|--------------------|
| HIGH SCHOOL   |                                   |                    |
| POST SECONDARY (Upgrading, University, AVC, College, etc.)                    |                                   |                    |
| What is your <b>FIRST</b> Language? _____ <b>SECOND</b> _____                 |                                   |                    |
| What Language do you: <b>SPEAK</b> _____ <b>WRITE</b> _____ <b>READ</b> _____ |                                   |                    |

|   |  |   |
|---|--|---|
| <p align="center"><b>FINANCIAL ASSISTANCE</b></p> <p><b>MY TUITION WILL BE PAID BY:</b> <input type="checkbox"/> MYSELF <input type="checkbox"/> SPONSOR</p> <p>Sponsor's Name: _____</p> <p>Address: _____ City: _____</p> <p>Prov: _____ Postal Code _____ - _____</p> <p>Phone: _____ Fax: _____</p> <p>Contact Person: _____ Ext: _____</p> | <p align="center">(For Office Use Only)</p> <p><b>BQ ID #:</b> _____</p> <p><b>Receipt #:</b> _____</p> <p><b>Cheque #:</b> _____</p>  | <p><b>NOTE:</b><br/>         Certified Cheque or Money Order should be made payable to:<br/> <b>"University n Blue Quills"</b></p> <p align="center">Fees must be paid at the time of registration.<br/>         Sponsored students must provide proof of</p> |
|   | <p align="center"><b>FEE ASSESSMENT</b><br/>(Non-refundable)</p> <p><b>Application Fee \$100.00</b> <b>Date Paid</b> _____</p> <p>Cash <input type="checkbox"/> Certified Cheque <input type="checkbox"/> Money Order <input type="checkbox"/></p> |   |

I authorize investigation of all statements contained herein. I understand that any misrepresentation or omission is cause for refusal of admission or dismissal. **NOTE: APPLICATIONS CANNOT BE PROCESSED UNTIL ALL OFFICIAL TRANSCRIPTS, CERTIFICATES, AND APPLICATION FEE ARE RECEIVED.**  
**DID YOU ANSWER ALL THE QUESTIONS TO THE BEST OF YOUR KNOWLEDGE BEFORE SIGNING THIS APPLICATION FORM?**  
**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_